

Faculty of Social Work

Student Publication Award

Terms of Reference

1. **Goal:** To foster students' excellence in research by supporting their peer-reviewed publications through mentorship
2. **Indicators of success***
 - Increase in the number of peer-reviewed journal papers published by students
 - Increase in the number of collaboration between students and faculty members
3. **Scope of support:** Students are eligible for the award if they have published a paper (an original article) within 12 months prior to the application deadline (or have a paper in press) in a peer-reviewed journal, with the mentorship of a member of FSW
4. **Award amount and resources**
 - Awards are valued at \$300 each with 5 awards per year (subject to availability of funding)
 - Awards are sourced through the FSW Endowment Fund
5. **Applicant eligibility**
 - Any student (BSW, MSW, PhD) who has published a paper (an original article, i.e. book reviews are not eligible) within 12 months prior to the application deadline (or have a paper in press) in a peer-reviewed journal is eligible to apply
 - The author must be a student with FSW at the time of the research and paper writing, as well as at the time of the application deadline
 - The student must be the leading key author of the paper (70% principal authorship)
 - The student must be mentored by a member of FSW (mentorship could occur in a variety of forms: as instructor, supervisor, employer, or through other roles)
 - Each applicant may submit only one paper for consideration and receive only one award in each given competition as long as they did not receive a publication award in the previous competition
 - Supporting documentation (copy of the manuscript, proof/details of publication) and description of mentorship must be provided with the application
6. **Evaluation criteria of application**
 - Quality and importance of the paper
 - Quality and description of the mentorship (student should be the first author; the faculty mentor may or may not be an author)
 - Preference to those who have not previously received this award
 - Awarded students represent different program levels and program locations
7. **Application due dates**
 - April 15 and November 15 (Default)
8. **Review committee**
 - A review panel consisting of members of the Research and Partnerships Committee
9. **Application procedures**

A call for applications will be sent out 1 month before the application due dates. Students will be advised each academic year about the publication award opportunity. Applicants are expected to submit a one-page written application through email to Dr. Alyona Belikova at abelikov@ucalgary.ca with the following details and attachments:

 - 1) Applicant information (name/degree);
 - 2) Mentorship information (name/rank, nature/description of the mentorship, signature by the mentor/s);

- 3) Publication information (journal name/website, issue, etc.);
- 4) Manuscript information (copy of (or a link to) the manuscript; proof of publication);
- 5) A written statement (not exceeding 300 words) indicating the significance and/contributions of the manuscript to social work.

10. **Time coverage:** This award will be provided for one year and continued as indicated with review of the outcomes

*An annual review of the outcomes of this fund will be conducted by the Research and Partnerships Committee.