



Course & Session Number	SOWK 551.02 S01	Classroom	Online
Course Name	Loss & Grief		
Day(s) & Time	Zoom sessions on June 29, July 13 & 27, August 10 from 5-7 pm MDT		
Instructor	Dorothy Badry, PhD, RSW & Amy Fulton, PhD, RSW		
U of C E-mail	Dr. Badry: badry@ucalgary.ca Dr. Fulton: aefulton@ucalgary.ca	U of C Phone	Dr. Badry: 403.220.4502 Dr. Fulton: By email

SYLLABUS STATEMENT

Focuses on theory and practice related to social work interventions.

COURSE DESCRIPTION

The focus of this course is an introduction to social work theory and practice in the area of loss and grief. The course will focus on social work theories and practices, including methods of assessment and intervention that are applicable across the lifespan and with diverse populations. The course will also explore the concept and experience of loss throughout the lifespan from diverse perspectives. A wide array of losses will be considered such as death, bereavement, divorce, unemployment, poverty, disability, abuse, and illness. Through assigned readings, completion of reflective exercises, and participation in synchronous classes and asynchronous group discussions students will learn about traditional and contemporary theoretical models for understanding loss and grief.

Students' own experiences of loss and grief, personal considerations, use of compassion and empathy, and self-care strategies will be integrated into the course teachings and assignments.

Individual consultation regarding course content and assignments from the instructors is available upon request. Students requiring support with mental health issues or emotional distress should seek counseling/support from an appropriate source, such as the University of Calgary Wellness Centre. Phone: 403-210-9355. Website: <https://www.ucalgary.ca/wellness-services>

COURSE MAY BE REPEATED FOR CREDIT

COURSE LEARNING OUTCOMES

Upon completion of this course, students will be able to:

1. Demonstrate an emerging understanding of the range of losses and grief experienced throughout the life cycle
2. Identify issues of diversity in relation to understanding the experience of loss and using appropriate interventions
3. Identify a variety of grief interventions and critically examine their applicability to specific contexts

4. Critically review theories of grief, mourning and bereavement
5. Articulate awareness of personal and professional attitudes and beliefs around loss and grief
6. Examine the impact of one's own losses
7. Articulate the importance of moving towards a personal integration of losses

LEARNING RESOURCES

REQUIRED TEXTBOOKS AND/OR READINGS

Main Textbook

Hooyman, N. R., & Kramer, B. J. (2006 or 2008). *Living through loss: Interventions across the life span*. Columbia University Press.

This textbook is available as an e-book through the University of Calgary library, link provided in D2L. The textbook is also available for purchase from the University of Calgary Bookstore and other retailers. Website: <https://www.calgarybookstore.ca/>

Additional Required Reading

Neimeyer, R.A., Klass, D., & Dennis, M.R. (2014). A social constructionist account of grief: Loss and the narration of meaning. *Death Studies*, 38(3), 485-498.
<https://doi.org/10.1080/07481187.2014.913454>

Paxton, B. (2018). The rendezvous. In *At home with grief: Continued bonds with the deceased* (pp. 1-8). Routledge.

Note: The Paxton (2018) book is available as an e-book through the University of Calgary library, link provided in D2L. Please download the required pages as soon as possible and print them or save them on your computer as a limited number of users can access the book at one time.

Singh, R., & Sim, T. (2021). Families in the time of the pandemic: Breakdown or breakthrough? *Australian and New Zealand Journal of Family Therapy*, 42(1), 84–97. <https://doi.org/10.1002/anzf.1445>

Strom-Gottfried, K., & Mowbray, N. D. (2006). Who heals the helper? Facilitating the social worker's grief. *Families in Society*, 87(1), 9-15. <https://doi.org/10.1606/1044-3894.3479>

Pages 3 -8 of:

Walter, C. M., & McCoyd, J. L. M. (2016). *Grief and loss across the lifespan: A biopsychosocial perspective* (2nd ed.). Springer.

Note: The Walter and McCoyd (2016) book is available as an e-book through the University of Calgary library, link provided in D2L. Please download the required pages as soon as possible and print them or save them on your computer as a limited number of users can access the book at one time.

Worden, W. J. (2018). *Grief counseling and grief therapy: A handbook for the mental health practitioner* (5th ed.). Springer.

Note: The Worden (2018) book is available as an e-book through the University of Calgary library, link provided in D2L.

Required Videos

- ABC News. (2008, April 11). *The last lecture: A love story for your life* [Video].
<https://archive.org/details/GabrielRobins-RandyPauschInterviewAboutTheTheLastLecture494>
(Length: 40 minutes)
- Canadian Virtual Hospice. (2011). *Anticipatory mourning* [Video]. Youtube.
<http://www.youtube.com/watch?v=0MwleFkJsQI>
(Length: 1.5 minutes)
- Marx, S. (2007). *Remembering: Families talk about death* [Film]. Aquarius Health Care Media.
<https://video-alexanderstreet-com.ezproxy.lib.ucalgary.ca/watch/remembering>
(Length: 24 minutes)
- Springer Publishing Company. (2013, October 4). *Disenfranchised grief: Dr. Ken Doka* [Video]. Youtube.
<https://www.youtube.com/watch?v=BhfxzY65Sml>
(Length: 5.5 minutes)
- WPSU Penn State. (2020, August 30). *Speaking grief* [Video]. Youtube.
<https://www.youtube.com/watch?v=0mELerISakg>
(Length: 56 minutes)

LEARNING TECHNOLOGIES AND REQUIREMENTS

A D2L site is set up for this course which contains required readings and other relevant class resources and materials. A laptop, desktop or mobile device with Internet access, microphone and speaker is required for D2L and Zoom access. Students are expected to fully participate in the synchronous Zoom sessions. A laptop, desktop or mobile device with Internet access, microphone and speaker is required for Zoom access.

RELATIONSHIP TO OTHER COURSES

SOWK 551 – Loss & Grief is an elective course designed to enhance preparedness to respond to individuals, families, and communities who have experienced loss in its diverse forms. It will serve as an adjunct to other practice-focused classes and foundational BSW courses and will be enriched by students' field (SOWK 410/411 and SOWK 412/413), workplace and life experiences. Students are encouraged to apply and integrate knowledge, skills and values learned in other university coursework

CLASS SCHEDULE

This course is delivered entirely online through D2L. All assignments will be submitted to the instructors through the Dropbox in D2L, unless otherwise indicated. Students requiring technical support can call the University of Calgary's IT support at 403-220-5555 or email them at: itsupport@ucalgary.ca

The course will start off with a Welcome & Orientation followed by five units. The synchronous Zoom classes will be held from 5:00-7:00 pm MDT on June 29, July 13 & 27, and August 10, 2021.

Unit & Dates	Topic / Learning Objectives	Readings/Assignments Due
June 29	First day of class	<p>Zoom session: Welcome, introduction and orientation to the course, June 29, 5:00-7:00 pm</p> <p>Required Reading: Hooyman & Kramer (2006 or 2008) textbook:</p> <ul style="list-style-type: none"> • Preface section • Introduction section (skip pp. 13-14) • Chapter 1 (read p. 15 thru to the end of the first paragraph on p. 19 only) <p>Strom-Gottfried, K., & Mowbray, N. D. (2006). Who heals the helper? Facilitating the social worker's grief. <i>Families in Society</i>, 87(1), 9-15. https://doi-org.ezproxy.lib.ucalgary.ca/10.1606/1044-3894.3479</p> <p>Required Video: WPSU Penn State. (2020, August 30). <i>Speaking grief</i> [Video]. Youtube. https://www.youtube.com/watch?v=0mELerlSakg</p>
June 28 - July 1 Welcome & Orientation	Course orientation & introduction to key loss and grief topics	<p>Discussion board participation (strongly recommended)</p> <p>Required Reading: Hooyman & Kramer (2006 or 2008) textbook:</p> <ul style="list-style-type: none"> • Chapter 1 (start reading at the heading: <i>Classical Psychoanalytical Perspectives on Grief</i>, on p. 22) <p>Walter, C. M., & McCoyd, J. L. M. (2016). <i>Grief and loss across the lifespan: A biopsychosocial perspective</i> (2nd ed., pp. 3-8). Link in D2L.</p> <p>Required Videos: Canadian Virtual Hospice. (2011). <i>Anticipatory mourning</i> [Video]. Youtube. http://www.youtube.com/watch?v=0MwleFkJsQI</p> <p>Springer Publishing Company. (2013, October 4). <i>Disenfranchised grief: Dr. Ken Doka</i> [Video]. Youtube. https://www.youtube.com/watch?v=BhfxzY65Sml</p>
July 2-8 Unit 1	Loss & Grief Theories, Compassion Fatigue and Self-Care	<p>No Zoom session during this unit. Review PowerPoint Pre-Recorded lecture.</p> <p>Required Discussion Board Posts: Post #1 due: July 6; Post #2 due: July 8</p>

		<p>Independent work on reflective & integrative journal entry for Unit 1 (<u>do not submit yet</u>).</p> <p>Required Reading: Hooyman & Kramer (2006 or 2008) textbook:</p> <ul style="list-style-type: none"> Chapter 14 <p>Paxton, B. (2018). The rendezvous. In <i>At home with grief: Continued bonds with the deceased</i> (pp. 1-8). Link in D2L.</p> <p>Worden, W. J. (2018). The counselor's own grief. In <i>Grief counseling and grief therapy: A handbook for the mental health practitioner</i> (5th ed., pp. 251-259). Link in D2L.</p>
July 9-15: Unit 2	Theoretical Foundations	<p>Zoom session: July 13, 5:00 -7:00 pm MDT</p> <p>Discussion Board: Post #1 due: July 13; Post #2 due: July 15</p> <p>Independent work on reflective & integrative journal entry for Unit 2 (<u>do not submit yet</u>).</p> <p>Required Reading: Hooyman & Kramer (2006 or 2008) textbook:</p> <ul style="list-style-type: none"> Chapter 2 (skip p. 62) Chapter 3 (skip the section on <i>Ethnic Minority Status and Culture</i> on pp. 70-71, the 2nd & 3rd paragraphs on p. 79., and the section on <i>Social and Environmental Capacities</i> on pp. 81-82) <p>Neimeyer, R.A., Klass, D., & Dennis, M.R. (2014). A social constructionist account of grief: Loss and the narration of meaning. <i>Death Studies</i>, 38(3), 485-498. https://doi-org.ezproxy.lib.ucalgary.ca/10.1080/07481187.2014.913454</p> <p>Worden, W. J. (2018). Attachment, loss and the grief experience. In <i>Grief counseling and grief therapy: A handbook for the mental health practitioner</i> (5th ed., pp. 15-38). Link in D2L.</p>
July 16-18		<p>Quiz (online in D2L) <i>Quiz will be available starting at 7:00 am on July 16 until 7:00 pm on July 18</i></p>
July 16-24: Unit 3	Grief in Childhood & Adolescence	<p>No Zoom session during this unit. Review PowerPoint Pre-Recorded lecture.</p> <p>Independent work on reflective & integrative journal entry for Unit 3 (<u>do not submit yet</u>).</p>

		<p>Required reading: Hooyman & Kramer (2006 or 2008) textbook:</p> <ul style="list-style-type: none"> • Chapter 4 • Chapter 5 • Chapter 6 • Chapter 7 (skip pp. 167-168 and pp. 189-190) <p>Required video: Marx, S. (2007). <i>Remembering: Families talk about death</i> [Film]. Aquarius Health Care Media. https://video-alexanderstreet-com.ezproxy.lib.ucalgary.ca/watch/remembering</p> <p>No required discussion board posts.</p>
July 25-August 2: Unit 4	Grief in Adulthood	<p>Zoom session: July 27, 5:00 -7:00 pm MDT</p> <p>Review PowerPoint Pre-Recorded lectures. Discussion Board: Post #1 due: July 29; Post #2 due: August 2</p> <p>Independent work on reflective & integrative journal entry for Unit 4 (<u>assignment due on August 4</u>)</p> <p>Required reading: Hooyman & Kramer (2006 or 2008) textbook:</p> <ul style="list-style-type: none"> • Chapter 8 (skip pp. 208-210) • Chapter 9 (skip pp. 230-232) • Chapter 10 • Chapter 11 • Chapter 12 • Chapter 13 <p>Required video: ABC News. (2008, April 11). <i>The last lecture: A love story for your life</i>. [Video]. https://archive.org/details/GabrielRobins-RandyPauschInterviewAboutTheTheLastLecture494 (approx. 40 minutes)</p>
August 4		Reflective & Integrative Journal Assignment due
August 3-11: Unit 5	Grief & Loss in the Context of the COVID-19 Pandemic	<p>Zoom session: August 10, 5:00 – 7:00 pm MDT</p> <p>Required reading: Singh, R., & Sim, T. (2021). Families in the time of the pandemic: Breakdown or breakthrough? <i>Australian and New Zealand Journal of Family Therapy</i>, 42(1), 84–97. https://doi-org.ezproxy.lib.ucalgary.ca/10.1002/anzf.1445</p>

		Discussion Board: Post #1 due: August 9; Post #2 due: August 12
August 12		Last day to post in discussion board for credit
August 13		Student self-assessment of participation due (submit to Dropbox in D2L).

ADDITIONAL CLASSROOM CONDUCT AND RELATED INFORMATION

EQUITY, DIVERSITY AND INCLUSION

The Faculty of Social Work acknowledges the inequities experienced by racialized people, Indigenous people, and other marginalized populations. We aim to foster an environment that recognizes and celebrates diverse perspectives. Therefore, we are committed to eradicating all forms of injustices based on race, gender, ethnicity, sexual orientation, age, socio-economic status, religion, and disability.

GUIDELINES FOR ZOOM SESSIONS IN ONLINE CLASSES

Students are expected to participate actively in all Zoom sessions. If you are unable to attend a Zoom session, please contact your instructor to arrange an alternative activity for the missed session (e.g., to review a recorded session). Please be prepared, as best as you are able, to join class in a quiet space that will allow you to be fully present and engaged in Zoom sessions. Students will be advised by their instructor when they are expected, if they are able, to turn on their webcam (for group work, presentations, etc.). All students are expected to behave in a professional manner during the session.

MEDIA RECORDING FOR ASSESSMENT OF STUDENT LEARNING

The instructor may use media recordings as part of the assessment of students. This may include but is not limited to classroom discussions, presentations, clinical practice, or skills testing that occur during the course. These recordings will be used for student assessment purposes only and will not be shared or used for any other purpose.

ZOOM RECORDINGS OF ONLINE CLASSES

The instructor may record online Zoom class sessions for the purposes of supporting student learning in this class – such as making the recording available for review of the session or for students who miss a session. Students will be advised before the instructor initiates a recording of a Zoom session. These recordings will be used to support student learning only and will not be shared or used for any other purpose.

ASSESSMENT COMPONENTS

Assessment Method	Assessment Description & Criteria	Due Date	Weight	Aligned Course Learning Outcome
Quiz	<p>The quiz will be based on required readings, videos and pre-recorded lectures assigned between June 28-July 15. It will consist of 30-40 multiple choice or true/false questions.</p> <p><u>Purpose:</u> The purpose of the quiz is to assess student's level of comprehension of the content from the first portion of the course.</p> <p><u>Format:</u> The quiz will be available from 7:00 am on July 16 to 7:00 pm on July 18. The quiz is open book; however, there is an enforced time limit of 90 minutes once the student has started their quiz. The quiz may only be attempted once.</p> <p><u>Delivery:</u> The quiz will be delivered in D2L.</p>	July 18 at 7:00 pm (tip: you are encouraged to start the quiz no later than 5:30 pm on July 18 to ensure you have a full 90 minutes)	20%	1, 2, 3, 4
Reflective & Integrative Journal	<p><u>Purpose:</u> The reflective & integrative journal provides the student with the opportunity to explore, describe, integrate, and critically analyze thoughts, reflections, and learnings, both theoretical and personal, completed in the first four units of the course. The journal is intended to be a tool for students to use in their personal and professional growth. It provides the student the opportunity to be more personal than they may desire to be in the online class discussions, while also integrating specific theories and course teachings with these reflections. It is important that reference to specific course materials be clearly integrated with the personal and professional reflections made throughout the journal.</p> <p><u>Format:</u> Students are expected to write in their journal independently during each unit (one journal entry per unit for units 1,</p>	August 4 at 11:59 pm	40%	1, 2, 3, 4, 5, 6, 7

	<p>2, 3 and 4). Students should indicate the date on which each journal entry was written. Students are welcome to include materials covered prior to the start of Unit 1 within their Unit 1 journal entry. The journal must adhere to the citation and referencing standards put forth in the <i>Publication Manual of the American Psychological Association</i> (7th ed.). References to course materials should be made and a reference list should be included at the end of the document. Submissions should have an APA style title page and page numbers. The journal will include 4 entries (one for each of units 1, 2, 3, and 4) of 2-3 pages in length (minimum length of the full paper is 8-pages and maximum length is 11-pages. Minimum and maximum length do not include the title page and reference list.</p> <p><u>Topic Suggestions:</u> The instructors will make suggestions on journal topics to students regularly throughout the term in the form of writing prompts posted to D2L.</p> <p><u>Criteria:</u> Journal submissions should demonstrate the following (for further details see the grading rubric posted in D2L):</p> <ul style="list-style-type: none"> • Mastery and integration of course content • Evidence of both personal and professional reflection and critical thinking/analysis • Quality of writing, mechanics, and referencing <p>Depth of reflection, standard of writing, and integration of course materials and other resources will be factors in grading student's work.</p>			
D2L Discussion Board and Participation in the	The D2L Discussion Board and Participation in the Learning Community grade rewards students for their ongoing active engagement in the learning process in two formats:	Refer to the course schedule (pp. 4-7) for discussion board	student self-assessment = 10% + instructor	1, 2, 3, 4, 5, 7

Learning Community	<p>a) Active participation in Zoom sessions* (dates: July 13, July 27, August 10); and b) The asynchronous online discussions in the discussion board throughout the term The class will work together through the course material through asynchronous online discussions. Course materials will also be supplemented by Zoom sessions. Participation in the Zoom sessions and online discussions is a key part of the learning in this course. As such, participation in the learning community is graded. For any Zoom sessions missed in July & August, the student may review the recording of the Zoom session and submit a 2-page reflection paper within 4 days from the date of the missed Zoom session for grading purposes. A grading rubric is posted in D2L. <i>*Please note that the June 29 Zoom session is highly recommended but participation is not reflected in the participation grade. As such, the reflection paper will not be necessary for missing the June 29 session. Students who miss the session are encouraged to review the recording.</i></p> <p><u>Discussion Board Postings:</u> Evidence of participation in asynchronous online discussions through posting in the discussion boards in D2L on or before the due dates (see course schedule above for due dates) is a course expectation. Quality of posts will be determined based on depth and relevance of the contributions, as well as writing quality. The posts must adhere to the citation and referencing standards put forth in the <i>Publication Manual of the American Psychological Association</i> (7th ed.). Reviewing and responding to other students' posts is encouraged. Posting in the discussion board during the Welcome & Orientation period (June 28-July 1) is optional, but strongly encouraged.</p> <p><u>Student Self-Assessment:</u> Students will provide a 1-2 page (single or double-spaced, 12-point font of the student's choice) written self-evaluation of their</p>	posting due dates. Student self-assessment due date: August 13	assessment = 30%, total value = 40%	
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	<p>participation. A title page and referencing are not required but please ensure that your full name is clearly visible on your paper. The student will provide a recommended score for their participation out of a maximum of 10 points. Students are encouraged to refer to the participation rubric in D2L when conducting their self-assessment in order to review the grading criteria for participation and make an accurate and honest self-assessment. The narrative portion of the self-assessment must cover the following:</p> <ul style="list-style-type: none"> a) Description of the student's quantity and quality of participation, including the discussion boards and Zoom sessions; b) Clear rationale for the student's suggested participation grade; c) Any special considerations that should be taken into account. 			
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ADDITIONAL ASSESSMENT AND EVALUATION INFORMATION

ATTENDANCE AND PARTICIPATION EXPECTATIONS

Students are expected to demonstrate that they are engaged and active learners. As such, participation is a graded component of the course, as outlined in the assessment components section above.

If a student cannot attend a Zoom session, the student is strongly advised to review the recording of the Zoom session. For any Zoom sessions missed in July and August, the student may review the recording of the Zoom session and submit a 2-page reflection paper within 4 days from the date of the missed Zoom session for grading purposes.

For the required discussion board participation, students may miss one required reply post (post #2) without losing participation marks.

GUIDELINES FOR SUBMITTING ASSIGNMENTS

Discussion board posts should be posted directly in the discussion board in D2L (not emailed to the instructors or classmates). Discussion board posts are due at 11:59 pm MDT on the due dates indicated above.

The Reflective & Integrative Journal and Student Self-Assessment of Participation assignments are to be submitted electronically through their respective dropboxes in D2L. These assignments are due at 11:59 pm MDT on the due dates indicated above. Both of these assignments must be submitted in Word format. These assignments should have a file name as follows: "Full student name and assignment name" (e.g., Jane Smith Journal Assignment).

Please note that it is the student's responsibility to keep a copy of each submitted assignment (with the exception of the quiz) and to ensure that the proper version is submitted to the dropbox on time for grading.

LATE ASSIGNMENTS

Late assignments will be accepted only in exceptional circumstances and at the discretion of the instructors. In order to receive an extension on an assignment, students must contact the instructors by email prior to the assignment due date. Assignments submitted after the deadline may be penalized with a grade reduction. The late submission penalty for the Reflective & Integrative Journal assignment is 0.5 marks per day late (including weekends and holidays). Missing the quiz without prior permission from the instructors will result in a score of 0 (zero).

EXPECTATIONS FOR WRITING

All assignments, with the exception of the quiz, will be assessed partly on writing skills and quality. Writing skills include not only surface correctness (grammar, punctuation, sentence structure, etc.) but also general clarity and organization. Students are expected to use APA 7th edition formatting for referencing in all written assignments, including the discussion board postings in D2L. If you need writing support, please connect with the Student Success Centre, at: <https://www.ucalgary.ca/student-services/student-success/writing-support>

ACADEMIC MISCONDUCT

It is expected that all work submitted in assignments is the student's own work, written expressly by the student for this particular course. Students are reminded that academic misconduct, including plagiarism, has serious consequences, as set out in the University Calendar: <http://www.ucalgary.ca/pubs/calendar/current/k.html>

GRADING

A student's final grade for the course is the sum of the separate assignments. It is not necessary to pass each assignment separately in order to pass the course.

The University of Calgary **Undergraduate Grading System** and Faculty of Social Work Percentage Conversion will be used.

Grade	Grade Point	Description	Percentage Range
A+	4.0	Outstanding	95 - 100
A	4.0	Excellent – superior performance, showing comprehensive understanding of subject matter	95 – 100
A-	3.7		90 – 94
B+	3.3		85 – 89
B	3.0	Good – clearly above average performance with knowledge of subject matter generally complete	80 – 84
B-	2.7		75 – 79
C+	2.3		70 – 74
C	2.0	Satisfactory – basic understanding of subject matter	65 – 69
C-	1.7		60 – 64
D+	1.3		55 – 59

D	1.0	Minimal Pass – marginal performance	50 – 54
F	0.0	Fail – unsatisfactory performance or failure to meet course requirements	Below 50

COURSE EVALUATION

Student feedback will be sought at the end of the course through the standard University and Faculty of Social Work course evaluation forms.

Students are welcome to discuss the process and content of the course at any time with the instructors.

ADDITIONAL SUGGESTED READINGS

Additional suggested readings for the course will be provided to students in D2L.

UNIVERSITY OF CALGARY POLICIES AND SUPPORTS

PROFESSIONAL CONDUCT

As members of the University community, students and staff are expected to demonstrate conduct that is consistent with the University of Calgary Calendar

<http://www.ucalgary.ca/pubs/calendar/current/k.html>

Students and staff are also expected to demonstrate professional behaviour in class that promotes and maintains a positive and productive learning environment. Consistent with the aims of the Social Work Program and the University of Calgary, all students and staff are expected to respect, appreciate, and encourage expression of diverse world views and perspectives; to offer their fellow community members unconditional respect and constructive feedback; and to contribute to building learning communities that promote individual and collective professional and personal growth. While critical thought and debate is valued in response to concepts and opinions shared in class, feedback must always be focused on the ideas or opinions shared and not on the person who has stated them.

Students and staff are expected to model behaviour in class that is consistent with our professional values and ethics, as outlined in the Canadian Association for Social Workers, Code of Ethics (2005) and the Alberta College of Social Work Standards of Practice (2019). Both can be found online at:

<https://acsw.ab.ca/site/practice-resources?nav=sidebar>

ACADEMIC ACCOMMODATION

It is the student's responsibility to request academic accommodations according to the University policies and procedures. Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS). SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/. Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor. The full policy on Student Accommodations is available <https://ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Student-Accommodation-Policy.pdf>

RESEARCH ETHICS

"If a student is interested in undertaking an assignment that will involve collecting information from members of the public, they should speak with the course instructor and consult the CFREB Ethics Website (<http://www.ucalgary.ca/research/researchers/ethics-compliance/cfreb>) before beginning the assignment.

ACADEMIC MISCONDUCT

For information on academic misconduct and its consequences, please see the University of Calgary Calendar at <http://www.ucalgary.ca/pubs/calendar/current/k.html>

INSTRUCTOR INTELLECTUAL PROPERTY

Course materials created by professor(s) (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the professor(s). These materials may NOT be reproduced, redistributed or copied without the explicit consent of the professor. The posting of course materials to third party websites such as note-sharing sites without permission is

prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

COPYRIGHT LEGISLATION

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Acceptable-Use-of-Material-Protected-by-Copyright-Policy.pdf>) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

SEXUAL VIOLENCE POLICY

The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary's sexual violence policy guides us in how we respond to incidents of sexual violence, including supports available to those who have experienced or witnessed sexual violence, or those who are alleged to have committed sexual violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain circumstances. Please see the policy available at <https://www.ucalgary.ca/legal-services/sites/default/files/teams/1/Policies-Sexual-Violence-Policy.pdf>

OTHER IMPORTANT INFORMATION

Please visit the Registrar's website at: <https://www.ucalgary.ca/registrar/registration/course-outlines> for additional important information on the following:

- **Wellness and Mental Health Resources**
- **Student Success**
- **Student Ombuds Office**
- **Student Union (SU) Information**
- **Graduate Students' Association (GSA) Information**