



Employment Opportunity

Prevention Supervisor

Onion Lake Family Services supports families by collaborating with our community and elders to assist our children, youth and families in thriving in a nurturing and safe environment. Part of our service is to provide prevention assistance to those who may be at risk. The Prevention Program works closely with families and the community at large to ensure positive outcomes for the children of Onion Lake Cree Nation.

Based on these services, we are seeking an energetic, conscientious, and detail oriented individual who enjoys making a difference, being part of a team, and takes pride in his or her career to lead the Prevention team.

Answering to the executive director, the prevention supervisor is responsible for:

- Developing and facilitating programs to improve outcomes for children and families
- Support, supervise, mentor, and train prevention workers
- Assist team with workshops on parenting and life skills
- Provide educational programming in cooperation with other community agencies
- Collaborate with other community services to address family needs
- Represent Onion Lake Family Services at Inter-agency and community levels
- Support administration, documentation, monitoring and evaluation processes
- Assist in the development of the annual work plan and program budgets, and provide adequate reporting
- Foster and sustain a positive, innovative, results oriented work environment

Requirements:

- B.S.W. , B.I.S.W. , or a related degree
- Minimum two years' related experience
- Excellent communication and interpersonal skills
- Ability to work a flexible schedule including evenings and weekends as required
- Ability to speak Cree an asset
- Ability to provide a clear Criminal background check, including vulnerable sector
- Possess a valid Class 5 driver's license and acceptable drivers' abstract

Deadline Date: Until Filled

We thank all applicants, however, only qualified applicants with completed applications will be contacted for an interview

Interested applicants, who meet the qualifications as listed above, must submit:

1. Cover letter
2. Current resume with dates specified
3. List of three current references with phone numbers
4. Criminal record check with vulnerable sector (within 6 months)
5. Drivers Abstract (within 6 months)

Submit applications to: Tina Burton, RPR, CPM
HR Coordinator
Onion Lake Family Services
Box 29 Onion Lake, SK S0M 2E0

Email: tina.burton@olfs.ca
Fax: (306) 344-4755

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