



Course & Session Number	SOWK 411 S01	Classroom	Online via Zoom and D2L
Course Name	Integrative Seminar I		
Dates and Time	Start of Classes: September 9, 2024 End of Classes: December 2, 2024 Dates and Time: Zoom Session on Monday mornings from 9:00 -10:50 am. Asynchronous activities 1 hour per week throughout term. Add/Drop/Withdrawal Dates: Please refer to the course-specific deadline in your Student Centre ¹ .		
Instructor	Ninetta Tavano MSW, RSW	Office Hours	As requested
UCalgary E-mail	ninetta.tavano@ucalgary.ca	UCalgary Phone	Please email for appointment

OUR COMMITMENT TO EQUITY, RACIAL JUSTICE, DIVERSITY, INCLUSION AND DECOLONIZATION

The Faculty of Social Work (FSW), University of Calgary (UCalgary), is committed to promoting and actualizing equity, racial justice, diversity, inclusion and decolonization. We affirm that diversity and uniqueness are enriching and valuable, and that they can strengthen our teaching, learning, research, scholarship, and community connections. We aim to foster an inclusive, thriving and equitable environment for our students, non-academic and academic staff, and community members. We take the stand that [equity](#) does not mean sameness in treatment of people, but rather requires measures and accommodations for diverse life experiences and circumstances to ensure that no one of a particular social group is disadvantaged, underrepresented or overlooked in all aspects of our work. We intend to address systemic inequities and compounded disadvantages due to intersectionality of social locations, particularly for those who are members of racialized communities, Indigenous peoples, Black peoples, persons with disabilities, migrant groups (including refugees and immigrants), 2SLGBTQ+ communities, linguistic minorities as well as those who have experienced socioeconomic, caregiving, religious, political, and/or cultural barriers to their education and employment. We also recognize, honour, and integrate into our work diverse perspectives, ways of knowing and doing, experiences, and strengths. An anti-oppressive lens, particularly intersectional, anti-colonial, anti-racist and decolonizing frameworks, will inform our work. Please refer to our full statement of our [Commitment to Equity, Racial Justice, Diversity, Inclusion and Decolonization](#), our [Statement on Anti-Black Racism](#) and the work of the faculty’s [Anti-Black Racism Task Force](#), our [Statement on Anti-Asian Racism](#), and the university’s [Indigenous Strategy](#).

SYLLABUS STATEMENT

Integration of theory and practice within the context of the field practicum. Advanced integration of concepts, perspectives, theories and skills with practicum experiences, developing conceptual frameworks of practice.

COURSE DESCRIPTION

SOWK 411 and 413 are designed to facilitate the integration of knowledge, values and skills gained from other BSW courses, past experiences, and field placements (if applicable). Within the supportive seminar¹

¹ In the Enrolled Courses table, under Deadlines, click on the Calendar icon by each course and the deadlines will appear.



context, students will have opportunities to discuss and critically reflect on social work practice drawing on their experiences in practicum. Students will enhance their ability to identify, apply, critique, and evaluate social work theories, research, and conceptual frameworks. Students will engage in interactive class discussions online during Zoom sessions and asynchronous online discussions. The course will culminate with students' capstones, which will include written and oral expressions of their professional practice journeys. There are 10 synchronous Zoom sessions throughout the term (September 9, 16, 23, October 7, 21, 28, November 4, 18, 25, and December 2).

This course will take place online via Desire2Learn (D2L) and Zoom. To best succeed in the course, students are expected to participate in the asynchronous learning tasks using the D2L learning environment and synchronous Zoom sessions. When unable to participate live due to the time difference or unforeseen circumstances, inform the instructor in advance and propose and implement propose an alternative participation activity (e.g., submit a brief reflection, and actively contribute to the follow-up online discussion). An additional 1 hour per week will be expected on various topics posted in D2L.

There will be 10 synchronous Zoom sessions throughout the term.

SOWK 411 is a half credit course taken in one academic session concurrently with Social Work 410, Practicum I.

SOWK 413 is a half credit course taken in one academic session concurrently with Social Work 412, Practicum II.

COURSE LEARNING OUTCOMES

Upon completion of this course, students will be able to:

1. Identify, apply, and reflect on their developing social work knowledge, values, and skills in the areas of generalist practice, reflective practice, competence with diversity, social policy and social justice, and professional identity/ethics;
2. Critically assess social work practice experiences through reflection, peer review, constructive feedback and consultation;
3. Have an enhanced ability to identify the linkages between the personal experiences of individuals and issues of social structures, and to act appropriately in relation to these insights;
4. Examine, critically reflect on, and discuss the applications of theory in practice and the suitability of various practice methods;
5. Demonstrate entry-level social work intervention/response skills in specific area(s) of focus;
6. Consider and apply the CASW Code of Ethics in their social work practice and discussions, and;
7. Actively participate in class discussions and work collaboratively and collectively with other students in furthering learning and professional development.

LEARNING RESOURCES

REQUIRED TEXTBOOKS AND/OR READINGS

There is no required textbook. Links to required readings will be posted in D2L.

LEARNING TECHNOLOGIES AND REQUIREMENTS

A D2L site is set up for this course, which contains required readings and other relevant class resources and materials. A laptop, desktop or mobile device with Internet access, microphone and speaker is required for D2L and Zoom access.

Web Delivery: This course is entirely web-based, delivered through Desire2Learn (D2L) and Zoom Meeting platforms.



Desire2Learn: D2L is a course management system that will allow us to share resources, complete related learning activities, and connect with each other via the discussion board and Zoom. A D2L site is set up for this course, which contains required readings and other relevant class resources and materials. A laptop, desktop or mobile device with Internet access, microphone and speaker is required for D2L and Zoom access.

Zoom Sessions: Zoom meeting is an audio-visual, web-based program that will allow us to meet at a specific time for a “live” web conference, so that we can have the opportunity to see and talk to each other virtually and discuss relevant issues. In the Zoom sessions, students can expect to share ideas, give feedback, and raise issues as they relate to their own practicum experience and that of their peers, and have the opportunity to process experiences from the field in a safe and instructional environment.

Discussion Board: Online discussion in D2L is a key aspect of our learning in this course. The advantage of the discussion board is that it is asynchronous, that is, we can all contribute at a time that is convenient to each of us. We will participate in exploration of key field practicum themes (as outlined in the practicum learning agreement); case discussions, as well as discussion and debate relating relevant practice.

Confidentiality in Class and Course Assignments: As professionals, students and the instructor will respect the guidelines of confidentiality outlined in the CASW Code of Ethics (2005). We will take care that no information that could identify a client of any service system be used in class meetings or in assignments. We will adhere to the policy that issues introduced in the seminar will be discussed in only general, and not particular ways outside the classroom.

CONNECTION TO PRACTICE

Practicum is the culmination of the Bachelor of Social Work curriculum, linking experiential learning in the social work field with social work supervision and reflective practice. The purpose is to integrate knowledge and theory into practice.

RELATIONSHIP TO OTHER COURSES

The emphasis of SOWK 411 and SOWK 413 is on practice, that is, social work in action. Because students are expected to apply knowledge, skills and values to specific situations, this course can be related to all other BSW courses. The seminar is taken concurrently with and is directly linked to Practicum I (SOWK 411) or Practicum II (SOWK 412).

CLASS SCHEDULE

Important Dates for Fall 2024

- Start of Term: Monday, August 26, 2024
- First Day of Class: Tuesday, September 3, 2024
- Fall Break November 10 – 16, 2024
- End of Term: Tuesday, December 24, 2024
- Last Day of Class: Friday, December 6, 2024
- Fee Deadline: Friday, September 20, 2024
- Labour Day, no classes: Monday, September 2, 2024
- [National Day for Truth and Reconciliation](#), no classes: Monday, September 30, 2024
- Thanksgiving Day, no classes: Monday, October 14, 2024
- [Remembrance Day](#), no classes: Monday, November 11, 2024



Class Schedule

Date	Topic	Readings/Assignments Due
September 9, 2024	Zoom session #1 <ul style="list-style-type: none">• Orientation to practicum and integration• D2L Introductory post	Course overview 412 / 413 & 410 / 411; IPT & Learning Agreements Introductory post on D2L Discussion Board
September 16, 2024	Zoom session #2 <ul style="list-style-type: none">• Learning Agreements• Generalist practice	Check-in; Learning Agreement activity Generalist practice; supervision & consultation
September 23, 2024	Zoom session #3 <ul style="list-style-type: none">• ITP Loops	Check-in using ITP Lop format Professional social work practice / identity
October 7, 2024	Zoom session #4 <ul style="list-style-type: none">• ITP Loops / 1	Check-in Prepare your ITP Loop 1 before class submit on D2L Participate and share the ITP Loop
October 21, 2024	Zoom Session # 5 <ul style="list-style-type: none">• Wellness & self-care	Check-in Wellness & self-care *ITP Loop 1 due in D2L Drop Box



October 28, 2024	Zoom session #6 • Diversity in practice	Check-in; Diversity & stories
November 4, 2024	Zoom session #7 • Social policy & social action	Check-in; Examining SW social policy & social action
November 18, 2024	Zoom session #8 • Integration of Theory and Practice (ITP) Loop 2 • Equity, diversity and inclusion	Check-in using ITP Lop format; Prepare your ITP Loop before class submit on D2L Participate and share the ITP Loop
November 25, 2024	Zoom Session #9 • Endings	Check-in; Finishing our work & planning for the future *ITP Loop 2 due in Drop Box. *Student Assessment of participation due.
December 2, 2024	Zoom Session #10 • Next steps	Check-in; Transition to social work practice - resumes & cover letters; Interviews *Celebrating the Journey assignment due via Drop Box.

ADDITIONAL CLASSROOM CONDUCT AND RELATED INFORMATION

GUIDELINES FOR ZOOM SESSIONS IN ONLINE CLASSES

Students are expected to participate actively in all Zoom sessions. If you are unable to attend a Zoom session, please contact your instructor to arrange an alternative activity for the missed session (e.g., to review a recorded session) for your best learning experiences. Please be prepared, as best as you are able, to join class in a quiet space that will allow you to be fully present and engaged in Zoom sessions. **Unless advised (or agreed) otherwise by their instructors, video cameras should be turned on during class and students are expected to manage their microphones as required.** All students are expected to behave in a professional manner during all Zoom sessions.

MEDIA RECORDING FOR ASSESSMENT OF STUDENT LEARNING

The instructor may use Zoom media recordings as part of the assessment of students. This may include but is not limited to classroom discussions, presentations, clinical practice, or skills testing that occur during the



course. These recordings will be used for student assessment purposes only and will not be shared or used for any other purpose.

ZOOM RECORDINGS OF ONLINE CLASSES

The instructor may record online Zoom class sessions for the purposes of supporting student learning in this class – such as making the recording available for review of the session or for students who miss a session. Students will be advised before the instructor initiates a recording of a Zoom session. These recordings will be used to support student learning only and will not be shared or used for any other purpose.

ASSESSMENT COMPONENTS

Assignment 1: Integrating Theory and Practice (Two ITP Loops - 20% each) Due: October 21 and November 25, 2024 by 11:59 pm. Total: 40%

Aligned Course Learning Outcomes: 1, 2, 3, 4, 5, 6, 7.

There are two ITP loops required. Each is worth 20%. The subject of each ITP loop must be different. The second ITP loop must explicitly examine some aspect of practice around **Equity, Diversity and Inclusion**. The intent of this assignment is to engage in reflective, collaborative social work practice using a combination of the ITP Loop and Peer Consultation. The ITP Loop is a model that allows social workers to deconstruct their practice and break it down into its component parts. At first glance, our practice appears holistic and intuitive, but it can be unraveled and articulated with much greater detail. Practice itself is a combination of listening, feeling, thinking, and acting in which all these processes occur simultaneously. The ITP loop allows us to take a closer look at these processes with the goal of integrating social work theory and the field education experience. The ITP Loop consists of the following phases: retrieval (remembering a practicum situation), reflection, linkage, and professional response.

Step 1: ITP Loop Process and Write-up Students will apply the ITP loop (see steps below) to a practicum experience and submit a draft to Discussion Board in D2L to facilitate sharing with other students. When the consultation is completed, and a final version prepared, it will be submitted for grading to the instructor via Dropbox. We recommend you complete the first four steps of the ITP loop and submit to Discussion Board prior to the classes on October 2 and November 6. You will have fifteen minutes of class for any final edits prior to peer consultation. The submission should be made up of the following sections (and be about 1 page single spaced exclusive of any reference page or title page):

1. **Retrieval** - Recall salient facts of a recent practice experience. In a paragraph or two, describe a significant experience that has taken place in your practicum setting. In telling the story, position yourself as the author using the first person. Things to share may include interactions with significant others, links between present and past experiences, feelings, ideas or meaning making that occurred. As relevant, include the intellectual, spiritual, social, physical, and aesthetic dimensions in the telling of the story.
2. **Reflections** - Recall your thoughts and feelings about the situation. Focus on the subjective beliefs and attitudes, personal experiences, and cultural world views that are relevant to the situation. Identify how these factors influenced your interaction.



3. **Linkage** - Identify the key actions you took and explain how you chose those actions. Which practice models, practice wisdom, learned techniques or skills did you consider/use? Linkage to the literature is a vital part of this aspect of the assignment.
4. **Professional Response** – consider whether your response was selected through deliberate or intuitive use of reflection and linkage. Do you feel that your response was effective, appropriate, or sufficient? What could you have done differently? How may that have impacted your work? What did you learn about social work practice?
5. **Questions to Peers and Reflection** – What 1-3 questions do you have for your peers about this practice experience, and how did that conversation go? What did you learn about your practice from the peer consultation?

Step 2: Providing Feedback to Others In class, students will be asked to share their ITP loops in a small group. Students are expected to offer helpful, supportive, and resourceful consultation and feedback to their peers. Students are to submit an emailed copy of their ITP loop, including a summary of their peers' feedback, to the seminar instructor by midnight of the following Sunday. Students who are unable to participate in the peer consultation portion in class can achieve a maximum of 17/20 for their ITP Loop write up.

Step 3: Submitting the Final ITP Loop reflection including the integration of perspectives from fellow students via Drop Box for grading. The ITP loop submitted for grading should be between 750 and 1250 words exclusive of title and reference pages.

Assignment 2: Course Participation – 20% - Ongoing (10% self assessment/10% instructor assessment). Due December 2 11:59 p.m.

Aligned Course Learning Outcomes 1, 2, 3, 4, 5, 6, 7.

The participation grade awards you marks for your dedication to being an active learner in the different components of the course. The participation grade will be allocated based on the following elements:

1. A 150–250-word introductory discussion board posting including a brief description of yourself, your practicum setting (where, who works there, what type of clients you will be working with, supervisory arrangements, etc.) and your first impressions of practicum - including adjusting to the new environment, your initial impressions, questions, goals, challenges, and successes in practicum.
2. Other discussion postings and topics will be scheduled throughout the term and are noted in the class schedule on p. 4. Completion of these is part of the asynchronous delivery of the course. It is expected you will respond to those topics.
3. Your ongoing participation in the Zoom sessions/class discussions. You are encouraged to participate fully by sharing new ideas, giving feedback, and raising issues as they relate to your field experience. Participation may also include facilitating or co-facilitating small group collegial discussions during Zoom sessions.



4. Your participation grade will consider the quality and consistency of your participation, as outlined in the rubric provided in D2L. – At the end of the term, during the final zoom session, students will reflect and present a self-evaluation of course participation in which you assess your contribution to course activities.

Assignment 3: Celebrating the Journey – 40%

Due November 25 11:59 pm.

Aligned Course Level Outcomes: 1, 3, 4, 5, 6.

Students are expected to locate themselves in social work practice either through creative expression (infographic or visual representation) or via a short paper (6 pages in length). It is important to remember that what is unique about a social work practice framework is that it includes a micro level systems analysis as well as attention to the dynamic and changing social environment and how you influence your practice with your personal context and application of experience and values. Your assignment will highlight what has contributed to your professional identity up to this point and identify directions for future growth and learning.

Students will include:

- Sources informing your practice (theories, frameworks, approaches, literature, experience)
- Your social location and identity in practice
- Emerging strengths for practice and the gifts you offer to the profession
- Directions for future learning or practice (e.g., skills, topics, approaches, opportunities, further education, or professional training)
- Strategies for continually improving and reflecting on your practice

Students will reflect on and respond to the following question: How did the classroom and practice learning from your BSW program influence the emerging social worker you are now? If you are a student in SOWK 413 consider what this means after graduation. If you are in SOWK 411 consider what this means for the next practicum experience.

Students are to select one of the following formats for this assignment:

Paper

- In a word document, integrate the components outlined above in 6 double spaced pages. Submit this via Dropbox or as an attachment in D2L
- Visual representation
- Utilizing your own creativity or a technology-based design program, symbolize the above noted points in a webpage, infographic or consult with your instructor for other visual representations.
- Post the upload your digital link to the Dropbox
- Some free resources to utilize: www.canva.com or www.wix.com and these how to resources <https://visme.co/blog/how-to-make-aninfographic/> and <https://www.youtube.com/watch?v=nShmwzh879g> OR



- Recorded oral presentation - In a recorded format such as audio or video, integrate the components outlined about in a 10– 15-minute oral presentation. Submit this via Dropbox in a .mp3 or .mp4 format. Summarize your presentation using a Word cloud or 2–3-minute audio/video summary and post to the D2L discussion board. <http://wordclouds.com>

ADDITIONAL ASSESSMENT AND EVALUATION INFORMATION

ATTENDANCE AND PARTICIPATION EXPECTATIONS

Students are expected to attend class regularly and to be fully present and engaged in class activities and discussions. These are part of the participation grade, as outlined in the assessment components section above. Attending Zoom sessions is strongly encouraged. Your attendance and participate in all the Zoom sessions for the course benefit your learning experience as well as understanding full the content of this course. If any reasons, you must miss a session, please contact the instructor prior to the session to notify them. For your best learning purpose, you can contact the instructor for an assignment to allow you to catch up the materials of the missing class(es).

For further information, please see the UCalgary calendar for more information on attendance and supporting documentation and the use of a statutory declaration.

GUIDELINES FOR SUBMITTING ASSIGNMENTS

Please submit all assignments electronically through their respective Dropbox in D2L. Assignments may be submitted in Word or PDF format. Assignments should have a file name as follows: "Full name and assignment number" (e.g., Jane Smith Assignment 2). Assignments are due before midnight on their due date. Please note that it is the student's responsibility to keep a copy of each submitted assignment and to ensure that the proper version is submitted.

LATE ASSIGNMENTS

Late assignments will be accepted only in exceptional circumstances and at the discretion of the instructor when advance notice is provided. Assignments submitted after the deadline may be penalized with a grade reduction.

EXPECTATIONS FOR WRITING

All writing is expected to be written to social work professional standards. APA will be the standard for written work unless otherwise specified. If you need writing support, please connect with the Student Success Centre, at: <https://www.ucalgary.ca/studentsservices/studentssuccess/writing-support>

ACADEMIC MISCONDUCT

It is expected that all work submitted in assignments is the student's own work, written expressly by the student for this particular course. Students are reminded that academic misconduct, including plagiarism, has serious consequences, as set out in the University Calendar:

<http://www.ucalgary.ca/pubs/calendar/current/k.html>

GRADING

A student's final grade for the course is the sum of the separate assignments. It is not necessary to pass each assignment separately in order to pass the course. The final grade will be subject to rounding up if the grade is .5 percent or higher. The University of Calgary Undergraduate Grading System and Faculty of Social Work Percentage Conversion will be used. This grading system overrides the grading system in D2L.

Grade	Grade Point	Description	Percentage Range
A+	4.0	Outstanding performance	95-100
A	4.0	Excellent performance	85-94
A-	3.7	Approaching excellent performance	80-84
B+	3.3	Exceeding good performance	77-79
B	3.0	Good performance	73-76
B-	2.7	Approaching good performance	70-72
C+	2.3	Exceeding satisfactory performance	67-69
C	2.00	Satisfactory performance	63-66
C-	1.70	Approaching satisfactory performance	60-62
D+	1.30	Marginal pass. Insufficient preparation for subsequent courses in the same subject	57-59
D	1.00	Minimal pass. Insufficient preparation for subsequent courses in the same subject.	50-56
F	0.00	Failure. Did not meet course requirements.	Below 50
CG		Credit Granted. Not included in the GPA calculation. See section F.1.3 for additional detail.	
CR		Completed Requirements. Carries no weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable.	

COURSE EVALUATION

At the close of each term, students can provide feedback on their academic learning experience in their courses, including their instructors, through university-wide online surveys. Student feedback contributes to ensuring academic excellence in the university's curriculum by bringing direct feedback to instructors.

Students will receive an email from **UCalgary Course Experience Surveys** with direct links to their current course surveys, or they can access within the D2L course shell. For more information, visit: <https://www.ucalgary.ca/provost/teaching-learning/student-surveys/usri>

Students are welcome to discuss the process and content of the course at any time with the instructor.

ADDITIONAL SUGGESTED READINGS

Additional required course readings and links to resources will be posted on D2L.

UNIVERSITY OF CALGARY POLICIES AND SUPPORTS

Professional Conduct

As members of the University community, students and staff are expected to demonstrate conduct that is consistent with the University of Calgary's [Code of Conduct](#).

Students and staff are also expected to demonstrate professional behaviour in class that promotes and maintains a positive and productive learning environment. Consistent with the aims of the Social Work Program and the University of Calgary, all students and staff are expected to respect, appreciate, and encourage expression of diverse world views and perspectives; to offer their fellow community members unconditional respect and constructive feedback; and to contribute to building learning communities that promote individual and collective professional and personal growth. While critical thought and debate is valued in response to concepts and opinions shared in class, feedback must always be focused on the ideas or opinions shared and not on the person who has stated them.

Students and staff are expected to model behaviour in class that is consistent with our professional values and ethics, as outlined in the [Canadian Association for Social Workers, Code of Ethics](#) (2005) and the [Alberta College of Social Work Standards of Practice](#) (2019).

Academic Accommodation

It is the student's responsibility to request academic accommodations according to the University policies and procedures. Students seeking an accommodation based on disability or medical concerns should contact [Student Accessibility Services](#) (SAS). SAS will process the request and issue letters of accommodation to instructors. Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their instructor. Please refer to the full policy on [Student Accommodations](#).

Research Ethics

"If a student is interested in undertaking an assignment that will involve collecting information from members of the public, they should speak with the course instructor and consult the [CFREB Ethics Website](#) before beginning the assignment.

Academic Misconduct

For information on academic misconduct and its consequences, please refer to the [Integrity and Conduct](#) section in the University of Calgary Calendar.

Instructor Intellectual Property

Course materials created by professor(s) (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the professor(s). These materials may NOT be reproduced, redistributed or copied without the explicit consent of the professor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

Copyright Legislation

All students who use materials protected by copyright are expected to comply with the University of Calgary policy on [Acceptable Use of Material Protected by Copyright](#) and requirements of the [Copyright Act](#) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use

material protected by copyright in violation of this policy may be disciplined under the [Non-Academic Misconduct Policy](#).

Freedom of Information and Protection of Privacy

Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. [Private information](#) related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

Sexual and Gender-Based Violence Policy

The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary's [Sexual and Gender-based Violence Policy](#) guides us in how we respond to incidents of sexual violence, including supports available to those who have experienced or witnessed sexual violence, or those who are alleged to have committed sexual violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain circumstances.

Other Important Information

Please visit the [Registrar's website](#) for additional important information on the following:

- Wellness and Mental Health Resources
- Student Success
- Student Ombuds Office
- Student Union (SU) Information
- Graduate Students' Association (GSA) Information
- Emergency Evacuation/ Assembly Points
- Safewalk