



UNIVERSITY OF
CALGARY

FACULTY OF SOCIAL WORK

Student Services Orientation Session

Spring 2023

We acknowledge and are grateful to work, live and learn on the ancestral and traditional territories of the people of Treaty 6, 7 and 8, and the homeland of the Metis.

The Faculty of Social Work are committed to eradicating all forms of injustices based on race, gender, ethnicity, sexual orientation, age, socio-economic status, religion, and disability. We acknowledge the inequities experienced by racialized people, Indigenous peoples, and other marginalized populations.

Meet your FSW Student Services Team

Connect with us at fsw.studentservices@ucalgary.ca



Include your UCID and full name in your email

- Ann Chen
- Barb Howe
 - Nicole MacDougall
(parental leave)
- Tanola Colquhoun
 - Nicole Dube
(parental leave)
- David Boggs
 - Jennifer Jantzi
(parental leave)
- Patti-Jo Aiken
- Tj Bozalioglu
 - Megan Gramlich
(parental leave)
- Daljit Kaur
- Kristen Raimundo
- Maria Soos

If you don't receive a response within 4-5 days of sending an email to your Student Advisor, please follow up.

Your advisor can help you with...

- Course registration
- Important dates and deadlines
- Curriculum plans
- Issues that impede completion of your program
- Scholarship information



FACULTY OF SOCIAL WORK

Future Students ▼ Current Students ▲ Research ▼ About ▼ Field Education ▼ Alumni & Community ▼ Contacts ▼

CURRENT STUDENTS OVERVIEW

Undergraduate Students >

Graduate Students >

Graduate Certificates >

Contact a Student Advisor

Student News and Events >

GRADUATE STUDENTS OVERVIEW

MSW Students

- Blended/Online MSW
- Calgary MSW
- Edmonton MSW
- Laddering
- Thesis Regulations

PhD Students

- Candidacy & Thesis Defence
- Funding Policy
- Supervision

Awards and Scholarships

<https://socialwork.ucalgary.ca/>

FACULTY OF SOCIAL WORK

[Future Students](#)[Current Students](#)[Research](#)[About](#)[Field Education](#)[Alumni & Community](#)[Contacts](#)

Important Dates

**May 9, 2023**

Last day to drop a class
without financial penalty

Last day to add or swap a
course

End of refund period

May 12, 2023

Tuition and Fee Payment
Deadline

Thesis-based degrees: Last
day to submit required
forms to the Faculty of
Graduate Studies and thesis
to The Vault to cancel
Spring registration.

May 22, 2023

Victoria Day

University Closed

May 29, 2023

May 29 – June 2

Spring Convocation

June 15, 2023

End of Classes


Last day to withdraw from a
course



FACULTY OF SOCIAL WORK


Future Students ▾ Current Students ▾ Research ▾ About ▾ Field Education ▾ Alumni & Community ▾ Contacts ▾

Academic Life

**Registration & Course Enrolment**


Information on registration dates and responsibilities.

[Get more info »](#)

**Curriculum Plans**


Curriculum plans for MSW course-based and thesis-based programs, 2019 - 2021.

[Get Curriculum Plans »](#)

**Timetables**

Schedules and locations of graduate courses in each program as well as textbook links.

[Get Timetables »](#)


**Course Outlines**

Course descriptions, learning outcomes, required reading and course assessments (assignments and exams).

[Get Outlines »](#)


Know your important dates and deadlines! [Check the Graduate Calendar](#)

Student Services

**Career Services**


Career Services provides extensive resources, career fairs and workshops throughout the year.

[Learn more »](#)

**Student Accessibility Services**


Do you require academic accommodation? SAS is here to help.

[Learn more »](#)

**Academic Support**

My GradSkills offers learning and writing support along with a range of helpful workshop and mentoring opportunities.

[Learn more »](#)

**Fees & Financial Information**

Find your graduate student fees, your account balance, how to pay your account and much more.

[Course-based >>](#)

[Thesis-based >>](#)



Calendar | 2023 - 2024

Welcome

Important Notice and
Disclaimer

Academic Schedule

Tentative Future Dates

Types of Credentials and
Sub-Degree Nomenclature

Undergraduate Degrees
with a Major

Combined Degrees

Minor Programs

Student and Campus
Services

Admissions

Academic Regulations

Experiential Learning

Tuition and General Fees

[University of Calgary Calendar 2023-2024](#) > [Academic Schedule](#)

Academic Schedule

2023-2024 ACADEMIC DATES AND DEADLINES

The academic year starts with the Fall Term and ends with the Summer Intersession.

The schedules for the Juris Doctor, Doctor of Medicine and the Doctor of Veterinary Medicine may have different start and end dates.

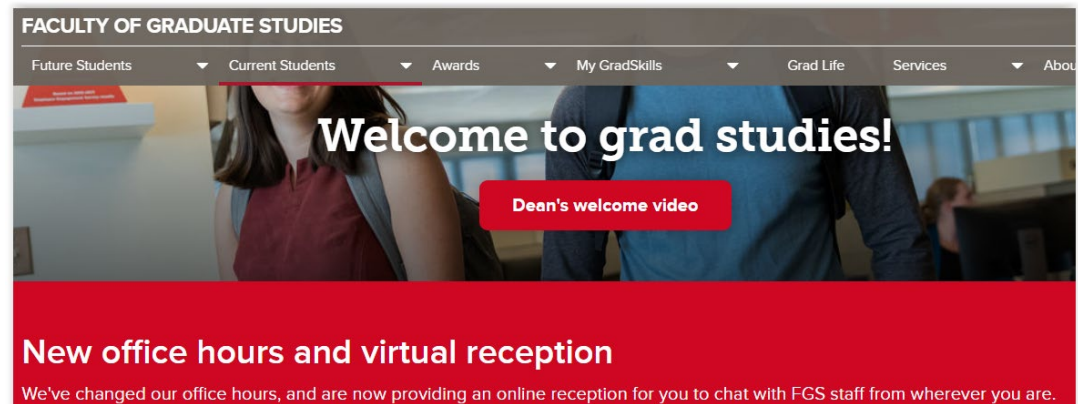
Courses taught according to a **non-standard schedule** have different drop, add and withdrawal deadlines. Please refer to the [Student Centre](#) for deadlines specific to courses with a non-standard schedule.

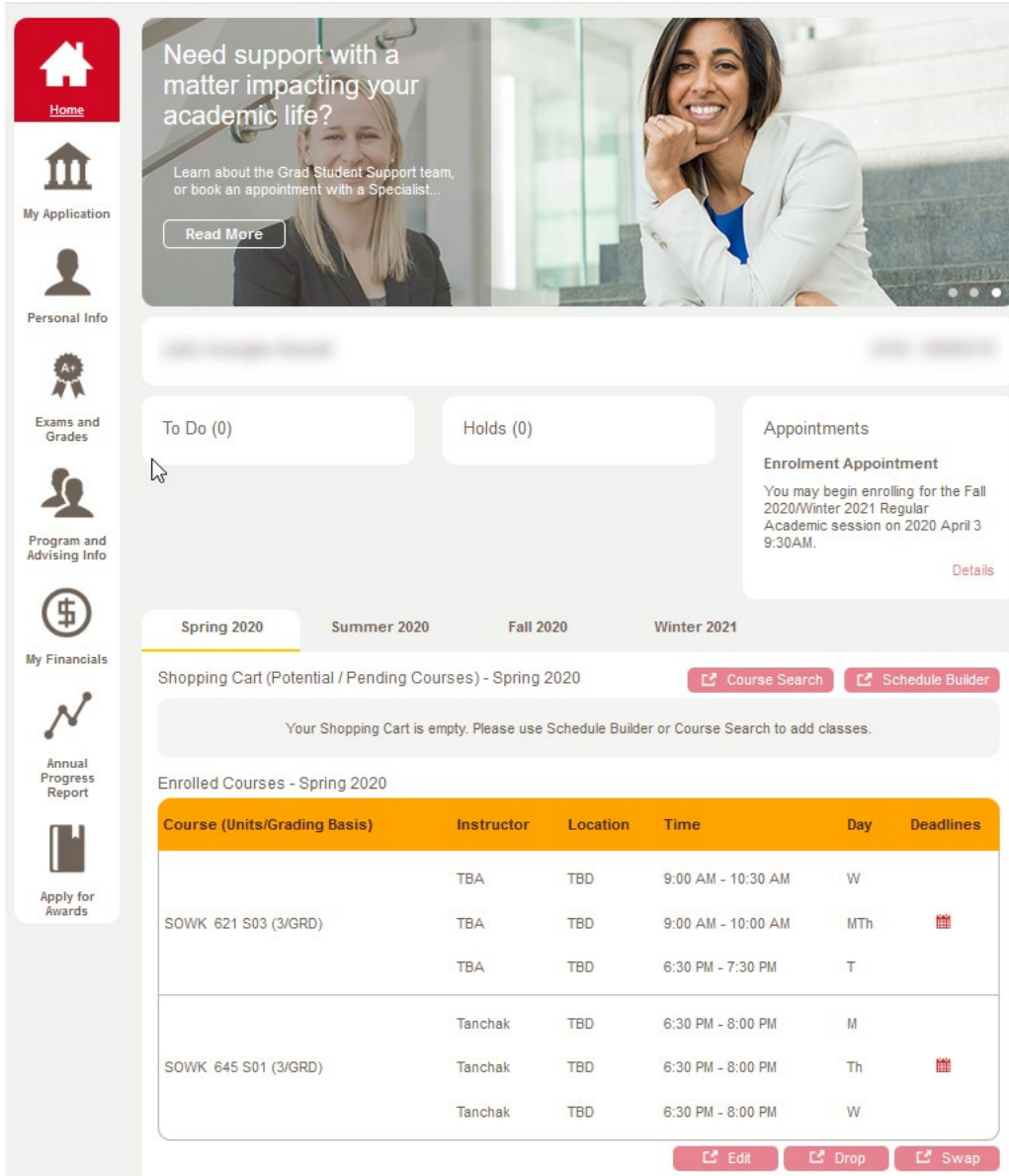
The academic schedule may be updated online when required and as needed.

See: [Spring/Summer 2023](#) | [Fall/Winter 2023/24](#) | [Spring/Summer 2024](#)

	Spring/Summer Term 2023	Spring Intersession 2023	Summer Intersession 2023
Academic Dates			
Start of Term	Monday, May 1	Wednesday, May 3	Monday, June 26
End of Term	Friday, August 25	Friday, June 23	Friday, August 25
Start of Classes		Wednesday, May 3	Monday, June 26
End of Classes		Thursday, June 15	Tuesday, August 8
Start of Exams		Monday, June 19	Thursday, August 10
End of Exams		Wednesday, June 21	Monday, August 14

- GRADpost Emails
- Faculty of Graduate Studies (FGS): <http://grad.ucalgary.ca>
- Upcoming Dates (Enrolment Services):
<http://www.ucalgary.ca/registrar/>
- Graduate Calendar: Academic Schedule for all Term Dates:
[University of Calgary : Academic Schedule \(ucalgary.ca\)](http://www.ucalgary.ca/academic/schedule)



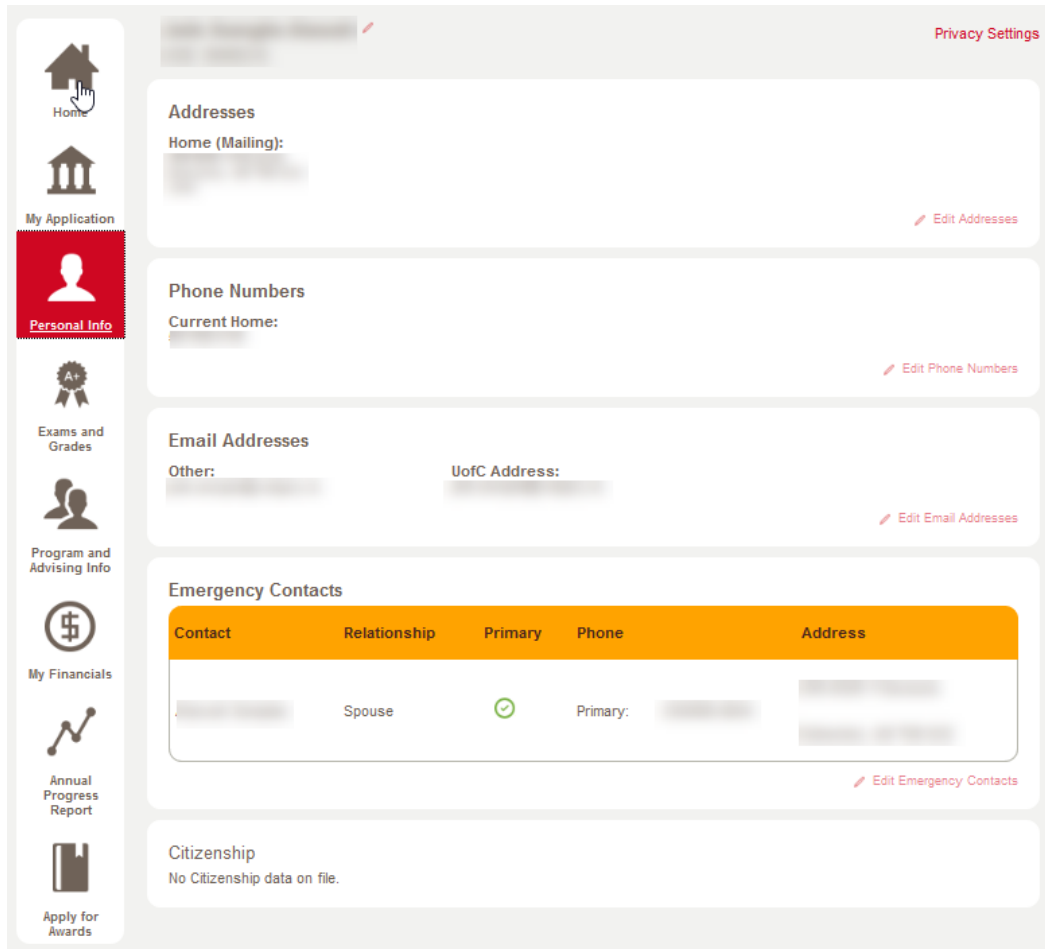


The screenshot shows the Student Centre dashboard with a sidebar on the left containing navigation links: Home, My Application, Personal Info, Exams and Grades, Program and Advising Info, My Financials, Annual Progress Report, and Apply for Awards. The main content area features a banner for academic support, a 'To Do' list, 'Holds' status, and 'Appointments'. Below these are tabs for academic sessions (Spring 2020, Summer 2020, Fall 2020, Winter 2021). The 'Spring 2020' tab is active, showing a 'Shopping Cart' (empty) and 'Enrolled Courses'.

Course (Units/Grading Basis)	Instructor	Location	Time	Day	Deadlines
SOWK 621 S03 (3/GRD)	TBA	TBD	9:00 AM - 10:30 AM	W	
	TBA	TBD	9:00 AM - 10:00 AM	MTh	
	TBA	TBD	6:30 PM - 7:30 PM	T	
SOWK 645 S01 (3/GRD)	Tanchak	TBD	6:30 PM - 8:00 PM	M	
	Tanchak	TBD	6:30 PM - 8:00 PM	Th	
	Tanchak	TBD	6:30 PM - 8:00 PM	W	

At the bottom of the table are buttons for 'Edit', 'Drop', and 'Swap'.

- Register for courses
- Check add/drop deadlines
- Check your grades
- Download your T2202A
- Access D2L and email
- Confirmation of Registration (some employers may request this for funding purposes)
- Update your personal information



The screenshot shows the Student Centre interface with a sidebar on the left containing icons for Home, My Application, Personal Info (highlighted in red), Exams and Grades, Program and Advising Info, My Financials, Annual Progress Report, and Apply for Awards. The main content area includes sections for Addresses, Phone Numbers, Email Addresses, Emergency Contacts, and Citizenship.

Addresses
Home (Mailing): [Redacted] [Edit Addresses](#)

Phone Numbers
Current Home: [Redacted] [Edit Phone Numbers](#)

Email Addresses
Other: [Redacted] UofC Address: [Redacted] [Edit Email Addresses](#)

Emergency Contacts

Contact	Relationship	Primary	Phone	Address
[Redacted]	Spouse	<input checked="" type="checkbox"/>	Primary: [Redacted]	[Redacted]

[Edit Emergency Contacts](#)

Citizenship
No Citizenship data on file.

Changing personal information:

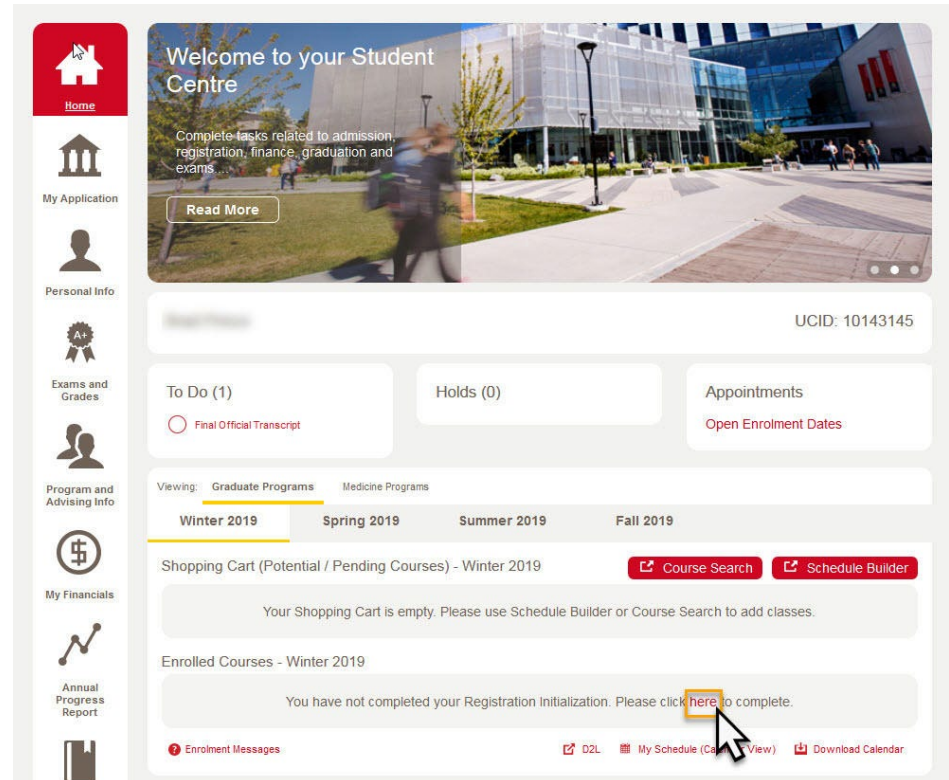
- Click on the appropriate heading to make the change.
- To change legal name / citizenship status, follow these instructions:

<https://ucalgary.ca/registrar/student-centre/updating-personal-information>

Tip: Ensure all your contact information (name, email, mailing address and phone numbers) in your student record (your Student Centre in PeopleSoft) is updated and accurate.

Registration Initialization

- **Course-based:**
 - Term-based
- **Thesis-based:**
 - Students must declare **full-time** over the academic year (May 1 – Apr. 30)
- Failure to initialize will result in program withdrawal



The screenshot shows the 'Welcome to your Student Centre' page. The left sidebar contains navigation links: Home, My Application, Personal Info, Exams and Grades, Program and Advising Info, My Financials, Annual Progress Report, and a book icon. The main content area features a 'Welcome to your Student Centre' banner with a 'Read More' button. Below the banner, the user's UCID (10143145) is displayed. A 'To Do' section lists 'Final Official Transcript'. A 'Holds' section shows '(0)'. An 'Appointments' section lists 'Open Enrolment Dates'. A 'Viewing' section shows 'Graduate Programs' and 'Medicine Programs'. A 'Shopping Cart' section for 'Winter 2019' shows 'Your Shopping Cart is empty. Please use Schedule Builder or Course Search to add classes.' An 'Enrolled Courses' section for 'Winter 2019' shows 'You have not completed your Registration Initialization. Please click [here](#) to complete.' A mouse cursor is pointing at the 'here' link. At the bottom, there are links for 'Enrolment Messages', 'D2L', 'My Schedule (Calendar View)', and 'Download Calendar'.

Tip: If you need help with annual registration, use the following link for a quick reference:
<https://grad.ucalgary.ca/current-students/registration/annual-registration/initialize-your-registration>

- Graduate Calendar: [University of Calgary : P.2 Graduate Tuition and General Fees \(ucalgary.ca\)](#)
- Ways to pay your tuition and fees: [Tuition and Fees | University of Calgary \(ucalgary.ca\)](#)
- Spring Fee Payment Deadline: **Friday, May 12, 2023**
- Summer Fee Payment Deadline: **Wednesday, July 5, 2023**
- Amounts reflected in your Student Centre
- General Fees

Graduate Bursary Donation

- Must opt out in your Student Centre (under the financial tab, scroll to the bottom and click the opt out button) by the fee deadline

Extended Health & Dental Insurance

*Students in the following programs **can opt out** of the health and dental plan:*

- *Spring 2022 Foundation students moving into Clinical specialization in Spring 2023*
- *Spring 2023 Calgary Clinical Specialization*
- *Spring 2023 Calgary Foundation (Adult Mental Health & Addictions topic only)*

*Students in the follow programs are **automatically opted out** of the health and dental plan, if you want to be covered, you need to **opt-in**:*

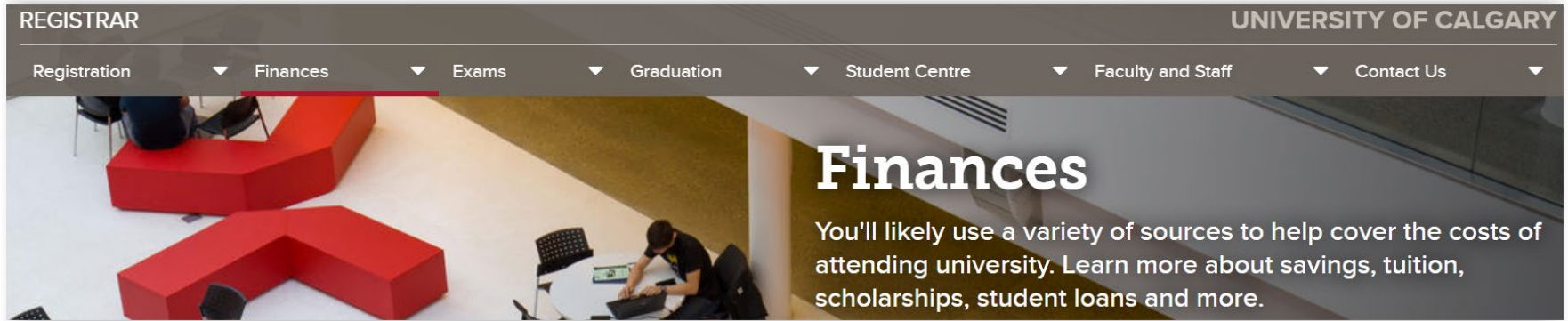
- *Spring 2022 Foundation students moving into ICD in Spring 2023*
- *Spring 2022 ICD*
- *Spring 2022 online clinical specialization*
- *Spring 2023 Edmonton Clinical Specialization*
- *Spring 2023 ICD specialization*
- *Spring 2023 online clinical specialization*
- *Spring 2023 online foundation (ICD and Trauma-Informed Practice topic)*

If you encounter difficulties with opting in or out, contact the Graduate Students' Association: <http://gsa.ucalgary.ca/> Phone: 1-866-416-8707

- *Fees are subject to change without notice*

Financing your Education

- Student Loans: <http://www.ucalgary.ca/studentfinance/>
- Student Loan Questions: financialaid@ucalgary.ca



- Program Recommended Graduate Awards
- Graduate Awards Competition (GAC) includes Special Awards and Bursaries
- Faculty of Social Work Recognition of Excellence Awards

FSW Website:

<https://socialwork.ucalgary.ca/current-students/graduate-students/awards-and-scholarships>

Faculty of Graduate Studies Website:

<http://grad.ucalgary.ca/awards>

Graduate Awards Database:

<https://iac01.ucalgary.ca/FGSA/Public/PublicHome.aspx>

Inquiries can be sent to: fsw.studentservices@ucalgary.ca

Read the Terms of Reference (TOR) for each award before applying.

Takeaways from this session:

- Don't wait until it's too late; contact your student advisor with your questions.
- Don't make unilateral decisions regarding your program. Contact your student advisor and the Specialization Coordinator first.
- Always include your full-name and UCID number in all communications.
- Activate your @ucalgary.ca email account and use it.

- **Career Services**

- [Careers | Home | University of Calgary \(ucalgary.ca\)](#)

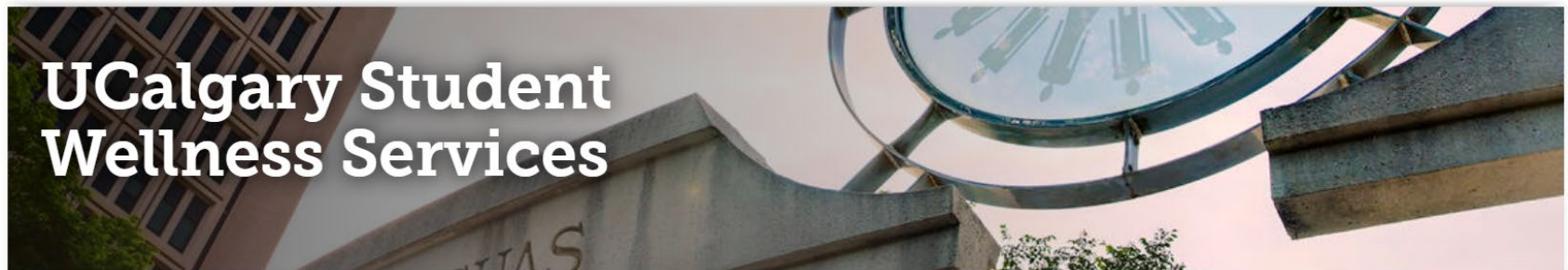
- **Student Accessibility Services**

- [https://www.ucalgary.ca/student-services/access](#)

- **Writing Support Services**

- [https://ucalgary.ca/student-services/student-success/writing-support](#)

- [UCalgary Student Wellness Services](#): provides mental health services and support for students.
- [Services for Off-campus students](#)
 - Distance Student Support Advisor: distancesupport@ucalgary.ca
 - Indicate the community in which you are studying



We are here to support you!

FACULTY OF SOCIAL WORK

[Future Students](#)[Current Students](#)[Research](#)[About](#)[Field Education](#)[Alumni & Community](#)[Contacts](#)

CONTACTS OVERVIEW

[Find People](#)[Get Support](#)[Quick Links](#)

GET SUPPORT OVERVIEW

[Development & Alumni](#)[Student Services](#)[General Office](#)[Dean's Office](#)[Communications](#)[Academic Services](#)[Career Development](#)[Research & Professional
Development](#)

Academic

- [Library](#)
- [Writing Support](#)
- [Student Accessibility Services](#)
- [My GradSkills](#)
- [Bookstore](#)
- [Information Technologies](#) (IT)
- [Career Services](#)

Wellness

- [Campus Recreation](#) (Active Living)
- [Chaplains](#) (Faith and Spirituality Centre)
- [Counselling Centre](#)
- [University Health Services](#)

Advocacy

- [Graduate Students' Association](#) (GSA)
- [Students Ombuds Office](#)